

## **Draft Terms of Reference for the Policing Governance Transition Board**

### **1) Objectives**

The overall objective of the Board is to support the governance transition process for local policing in Lancashire.

The Board will:

- Agree a Transition Programme Plan, defining the key work-streams to enable (as far as possible) a seamless transition from Police Authorities to Police and Crime Commissioners.
- Have regard to any measures taken by Government (e.g. outputs of the Home Office Transition Projects).
- Release the necessary resources required to enable the transition.
- Monitor progress against the Transition Programme Plan.

### **2) Membership**

- Proposed membership as per separate schedule.

### **3) Access to Information**

- The Board may receive documents from the Police Authority, Work-Stream leads or other represented bodies or require any Officers or Members to attend any of its meetings at its discretion pursuant to the overall objective.
- Support the Programme Manager and officers in planning, managing and implementing the agreed plan
- The Board may invite private individuals, representatives and others to make presentations to its meetings or provide written submissions where that would assist in achieving the overall objective.

### **4) Reporting Arrangements and Meetings**

- The Board will provide progress reports to the Police Authority.
- The Board will make an immediate report to the Police Authority if it considers a significant risk event to have an impact on the business and/or statutory duties of the Police Authority.
- Business support will be provided to the Board by the Constabulary.

### **5) Conduct**

Members of the Board will be expected to act in a manner consistent with accepted standards of conduct in public life and to observe appropriate standards of confidentiality and integrity in relation to matters before the Board.